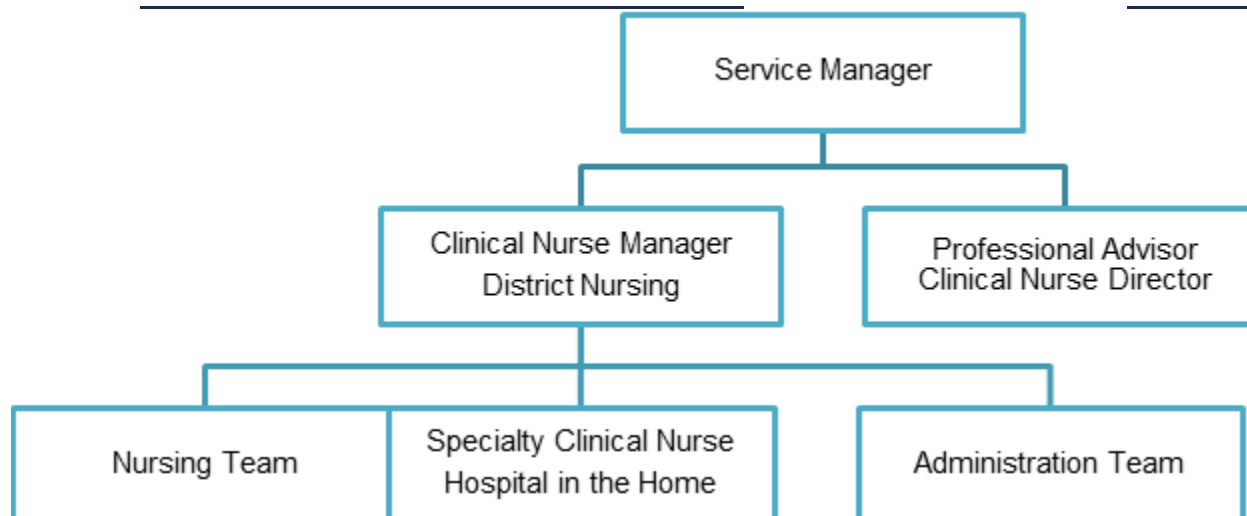


POSITION DESCRIPTION

Position	Registered Nurse – District Nursing	Direct Reports	Nil
Responsible To	Clinical Nurse Manager (CNM)	Location	Rotorua and Taupō
Financial Delegations	Nil	Date	January 2025
Relationships Internal	Nursing Staff Medical Staff Allied Health Staff Administration Staff Duty Managers Maori Health Teams Multi-Disciplinary Teams Clinical Nurse Educators Clinical Nurse Specialists Clinical Nurse Directors Nurse Practitioners Other Departments	Relationships External	Clients / Patients Family, Whanau, Caregivers Community Agencies Other Health Providers Social Services General Practice staff Secondary, tertiary health providers Private clinics/hospitals



1. Primary Purpose(s) of the Position

The District (Registered Nurse) RN utilise nursing knowledge and complex nursing judgement to assess health needs and provide care, and to advise and support people to manage their health. They practice independently and in collaboration with other health professionals, perform general nursing functions, and delegate to and direct Health Care Assistants and others. They provide comprehensive assessments to develop, implement and evaluate an integrated plan of health care, and provide interventions that require substantial scientific and professional knowledge, skills and clinical decision making.

The RN works in partnership with patients and their families / whanau and collaborates with the multidisciplinary team in both the primary and secondary health settings and recognises and supports the delivery of the HNZ, Te Whatu Ora, Lakes vision and demonstrates the values in the workplace.

Key Objectives	Expected Outcomes
<p>Nursing Practice</p> <p>The Registered Nurse provides safe effective client care using professional knowledge and skills in accordance with the Registered Nurse Scope of Practice and Nursing Council of New Zealand competency requirements.</p>	<ul style="list-style-type: none">• Demonstrates continuing achievement of competencies within the four domains for a Registered Nurse with Nursing Council of New Zealand (NCNZ): http://www.nursingcouncil.org.nz/content/download/263/1205/file/Nursing%20comp%20for%20RN.pdf<ul style="list-style-type: none">○ Professional Responsibility;○ Management of nursing care;○ Interpersonal relationships;○ Inter-professional health care and quality improvement.• Maintains NCNZ requirements of an annual practicing certificate.• Meets the orientation and ongoing knowledge and skill requirements for relevant clinical areas.• Maintains currency in organisational core certification as relevant to the clinical area.• Notify your manager of any changes to your scope of practice or conditions on practice (determined by NCNZ).• Comply with any specific conditions on practice as determined by NCNZ.• Maintains knowledge of and practices within the HPCA Act, code of conduct NCNZ and other governing legislation relevant to the nursing role.• Practices within Lakes guidelines, protocols and Nursing Practice Standards.• In practice, they promote faster recovery from illness by delivering and supporting transitional care needs, supporting to maximise quality of life and independent living.• Ensure that Maori receive safe services of an appropriate standard that comply with consumer rights legislation. Services are provided in a manner that is respectful of people's rights, facilitates informed choice, minimises harm, and upholds cultural and individual values and beliefs

Key Objectives

Expected Outcomes

Contribution to Service Delivery

Member of the Nursing team, contributing to independent patient management within the scope of the service, collaborative team work, and individual responsibility for generating and maintaining accurate Tre

- Demonstrates knowledge and judgement and is accountable for own actions and decisions while promoting an environment that maximises health consumer safety, independence, quality of life and health
- Undertake nursing assessments, care planning and evaluation of the health consumer's care, which is responsive to their needs, and which is supported by nursing knowledge, patient safety tools and evidence based practice.
- You may be assigned additional portfolios within this role and these will be mutually agreed between yourself and your manager.
- Provides support to colleagues and the multidisciplinary team (MDT) to meet patient care and service needs.
- Works collaboratively within the multidisciplinary team ensuring quality patient care and a safe client journey across the care continuum.
- Captures data of daily activity and ensure documentation is accurate.
- With CNM or colleagues, reviews and adapts workload in response to clinical demand, and service capacity. Has the ability to adjust patient visits accordingly in response to clinical demand and nursing resource.
- May be required to work in other units to meet patient care needs.
- May take the leadership role by co-ordinating the shift.
- Is mindful of and responsible for the appropriate and cost effective use of resources in relation to allocated patients for each duty.

- Utilise skills and knowledge to perform triage for service entry and can identify any actual/potential risks associated with the treatment of individual patients. Also has the ability to identify associated environmental risks
- Assess for any risk to patient, post interventions to ensure their ongoing safety following district nurse departure.
- Ensures any preparation for the following day's activity is completed as required at the completion of the duty
- Demonstrates effective and therapeutic communication with health consumers and all team members which is clearly documented
- Evaluates the effectiveness of care and promotes a nursing perspective within the activities of the team.
- Provides evidence based health education and advice to patients and whanau to enable them to make health choices suitable to their needs and be self-managing
- Demonstrates responsibility for the learning of others e.g. new staff, graduates, nursing students, within the clinical area.
- Engages in professional development and ongoing maintenance of continuing competence with a professional development recognition programme (PDRP), evidenced within 12months of starting the role.

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Key Objectives

Expected Outcomes

Other Requirements

- Lakes is required to provide 24 hour services which at times may require you to change duties or redeploy to another unit/department to ensure safe patient care.
- This position description is not exhaustive and you may be requested to perform other reasonable tasks within your scope of practice.

Key Objectives

Description

Expected Outcomes

Communication and Personal Interaction

Te Ringa Hora



the open hand (denoting someone who is sociable)

Openly communicates and cooperates with all levels of DHB employees, patients and visitors.

- Builds and maintains open respectful relationships.
- Openly and constructively participates in conversations with multidisciplinary team, patients, managers and visitors.
- Accepts differences of opinion can occur but these happen respectfully.
- Accepts direction and instruction of the manager.

Strategy & Performance

Te Ringa Raupā



the roughened hand (symbolising a hard worker)

Spends energy on delivering role requirements and meeting objectives.

Organises own time to deliver on required tasks and duties.

- Has an energetic approach to work and is self-motivated.
- Accepts direction and instruction of manager but is able to work effectively without direct guidance.
- Maintains expected productivity in line with assigned duties.

Key Objectives**Development and Change**
Te Ringa Ahuahu

the hand that shapes or fashions something (refers to someone who is innovative)

Description

Accepts change in day to day practices and contributes to decision making of the team.

Makes suggestions to increase efficiency of the unit.

Expected Outcomes

- Constructively makes suggestions to improve process or practices and gain efficiencies.
- Demonstrates positive attitude and responsiveness to opportunities for improvement.
- Is solution focused.
- Undertakes and manages a specific portfolio of responsibilities as agreed with the CNM.

Personal Accountability**Te Ringa Tōmau**

the hand that is trustworthy

Is open with manager and colleagues and open to accepting feedback and critique to improve upon practice.

Looks for and undertakes development activities appropriate for role and career development.

- Offers and receives constructive critique of practice and self.
- Shows respect and establishes rapport when responding to the different needs of people and practice situations.
- Advises manager whenever issues may be impacting on performance.
- Recognises areas that could be improved in own practice and takes action to address those needs.

Culture and Values**Te Ringa Taurima**

the hand that nurtures, encourages, supports

Operates in line with Lakes values and expectations and professional codes of conduct.

- Demonstrates manaakitanga, respect, integrity and accountability in every day performance.
- Incorporates the Lakes Way into day to day business activities.
- Demonstrates the culture and the agreed behaviours of Te iti Kahurangi.
- Shows respect for patients, colleagues, managers, Multi-disciplinary team and others.

Compulsory Requirements

Expected Outcomes

Māori Health

Māori philosophies and values of health are demonstrated in work practice.

- Practices are consistent with Te Tiriti O Waitangi/The Treaty of Waitangi when working with Māori.
- Meaningful relationships are established with Te Aka Matua (Rotorua and Taupo Hospitals) and Lakes Maori Health division in the planning and delivery of services.
- Delivery of safe services for Māori are facilitated by ensuring they can access treatment options and are involved in the planning and delivery of their care.
- Māori are enabled to access and participate in cultural activities provided by the Lakes.
- A commitment to improving the wellbeing of Māori by increasing cultural knowledge in the Lakes is shown.

Te Iti Kahurangi

The Lakes Way, Our Place Our Culture.

- Works within the Te Iti Kahurangi framework and supporting guide document.

Record Keeping

- Complies with the Lakes Corporate Records Management policy to create and maintain full and accurate records.

Quality & Risk

Patient safety is paramount to the service we deliver at Lakes. This is to be achieved in a clinical governance framework that is culturally responsive and identifies and manages risk and opportunities to improve.

- Employees are supported to lead by example and implement a culture of continuous quality improvement.
- Risks that may prevent Lakes from achieving their goals are identified, reported, and managed.
- Māori patients are provided patient-centred care to achieve positive Māori health outcomes.
- Needs of Māori are reviewed and reported in the further development of practice, process and or policy.
- Evidence-based methodologies are used to support improvements, e.g. Kaupapa, Māori methodology.
- Quality care is provided to certification standards.

Health & Safety

Each individual is responsible for ensuring the safety of themselves, their colleagues, patients and their visitors and to comply with all organisational health and safety policies, procedures and guidelines.

- Implementation and reinforcement of a proactive healthy work place culture which reflects relevant Lakes policy and legislative requirements.
- Healthy lifestyles are actively promoted and participated in, within the work area.
- Employees participate in Health and Safety within areas of work.
- Health and Safety activities are appropriately documented within specified timeframes.
- Health and Safety policies have been read and understood and are applied in the workplace.
- Health and Safety policies are appropriately documented within specified timeframes and incidents are reported immediately.
- Any opportunities for improving Health and Safety are reported and acted upon in a timely manner.
- All near misses/incident/accidents are reported to the appropriate line manager within 24 hours.

Signatures:

Line Manager:

Position Description Approved: _____

Employee:

Acceptance of Position Description: _____

(Please also initial all other pages to show acceptance of position description.)

Person Specification	Essential	Desirable
Education and Qualifications	<ul style="list-style-type: none"> • Registration with the Nursing Council of New Zealand (NCNZ). • Holds a current Annual Practising Certificate in the appropriate scope. • Current drivers' license for automatic and manual vehicles. Ability to drive into rural settings. • Computer skills • Evidence of Practising at Level 3 as per an approved Nursing Professional Development Recognition Programme (PDRP) 	<ul style="list-style-type: none"> • PG Cert and /or working towards PG Dip • All E-learning modules associated with service.
Experience	<ul style="list-style-type: none"> • Meets competent level or higher on the Professional Development and Recognition Programme. • Nursing experience – at least 3 years post graduate nursing in medical/surgical nursing 	<ul style="list-style-type: none"> • Advanced IV management – CVAD. Port-a-Cath, PICC, Midline. • Competent in wound assessment and treatment • Competent in vascular Doppler assessment • Competent in multilayer compression bandaging techniques • Knowledge of the principles of palliative care • Competent in all aspects of urinary catheterisation • Understanding of the management of long term conditions • Knowledge and understanding of the provision of health services in the community • Knowledge of Primary Health Care provision
Knowledge	<ul style="list-style-type: none"> • Te Tiriti O Waitangi in the provision of health care services and support to Māori. 	<ul style="list-style-type: none"> • Knowledge of Disability Support sector networks, Rehabilitation Sector and Maori systems and networks.

Person Specification**Essential****Desirable**

- Te Tiriti O Waitangi in practice, process, policy development and decision making.
- Health and Disability Code of Consumer Rights 1996
- Health Information Privacy Code 1994
- Nursing Council of New Zealand Code of Conduct 2004
- Nursing Council of New Zealand Competencies for Scope of Registered Nurse 2005
- Treaty of Waitangi Act 1975 and its application to the health setting.

- Have an awareness of Iwi and Hapu within the boundaries of region.

Skills

- Pronunciation of Te Reo Māori words and names.
- Demonstrated ability to work within a team
- Demonstrated time and workload management skills

- Proficiency in tikanga and te reo.

Personal Attributes

- Effective communication skills
- Positive attitude
- Caring and compassionate attitude towards clients, whanau and co-workers.
- Motivated and self-directed.
- Excellent interpersonal skills.
- Adaptability and flexibility.
- .
- Works well within team to achieve collective outcome.

- Non-smoker preferred.



- Flexibility and lateral thinking.

2. About Te Whatu Ora – Lakes

At Lakes we place the highest value on the health and wellbeing of everyone in our community. As such all healthcare workers are expected to play a part in the creation and promotion of an environment which lives the following vision, mission and values:

Vision

Healthy Communities – Mauriora! In this vision Mauriora refers to the Mauri - being the life essence and the source of well-being, and ora - describing the state of wellness.

Strategic Mission

- Achieve equity in Māori health.
- Build an integrated health system.
- Strengthen people, whanau and community wellbeing.

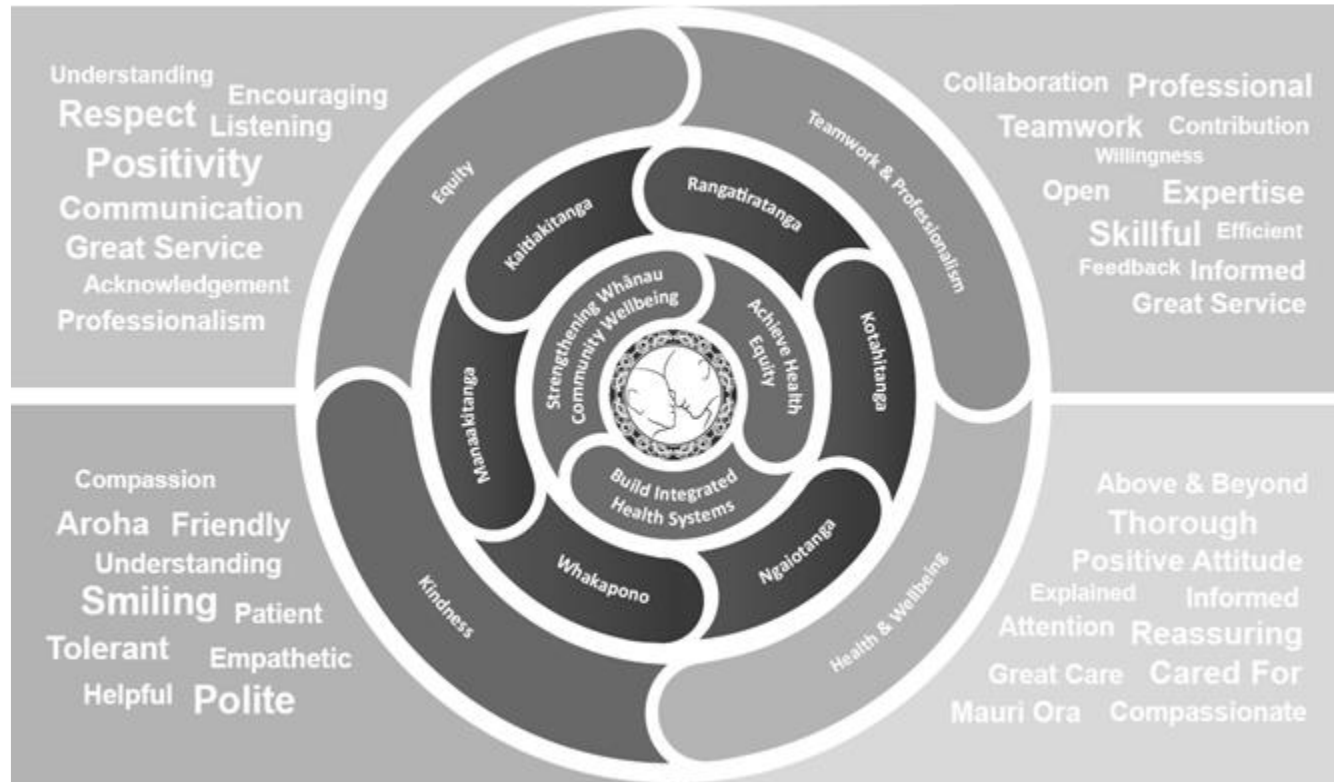
Three Core Values

Manaakitanga Respect and acknowledgment of each other's intrinsic value and contribution.

Integrity Truthfully and consistently acting collectively for the common good.

Accountability Collective and individual ownership for clinical and financial outcomes and sustainability.

3. Te Iti Kahurangi – The Lakes Way, Our Place, Our Culture – We Will



4. Te Tiriti O Waitangi

Our expression of Te Tiriti o Waitangi

The text of Te Tiriti, including the preamble and the three articles, along with the Ritenga Māori declaration, are the enduring foundation of our approach to achieving health and independence. Based on these foundations, we will strive to achieve the following four goals, each expressed in terms of mana.

Mana whakahaere

Effective and appropriate kaitiakitanga and stewardship over the health and disability system. Mana whakahaere is the exercise of control in accordance with tikanga, kaupapa and kawa Māori. This goes beyond the management of assets and resources and towards enabling Māori aspirations for health and independence.

Mana motuhake

Enabling the right for Māori to be Māori (Māori self-determination); to exercise their authority over their lives and to live on Māori terms and according to Māori philosophies, values and practices, including tikanga Māori.

Mana tangata

Achieving equity in health and disability outcomes for Māori, enhancing the mana of people across their life course and contributing to the overall health and wellbeing of Māori.

Mana Māori

Enabling Ritenga Māori (Māori customary rituals), which are framed by te ao Māori (the Māori world), enacted through tikanga Māori (Māori philosophy and customary practices) and encapsulated within mātauranga Māori (Māori knowledge).

Lakes is committed within the framework of the New Zealand Public Health and Disability Act (2000) to supporting the Crown's commitment to upholding its Tiriti promises.

5. Organisation Structure

